



Sachdeva Public School

Sector 13, Rohini, Delhi 110085

PARENTAL CIRCULAR

Dear Parent

In accordance with CBSE Circular No. CBSE/COORD/2021 dated 11.2.2021, the Annual Examination for **Classes 9 & 11** will now be conducted **OFFLINE**.

In these testing times, this will be another test for all of us as an attempt to return to normalcy. We, at SPS, have always appreciated the support that you have extended in all our endeavours and hope that it will continue through this initiative also. All the protocol for CAB (Covid Appropriate Behaviour) will be followed strictly within the school premises. Support at your end will go a long way in ensuring the efficacy.

The following points must be kept in mind while sending your ward to school on days [s]he has an exam:

1. Students must carry **TWO** copies of the “duly signed **Consent Form**”. One copy is to be submitted by your ward in school on the first day the child appears for the exam and another copy is to be carried by your ward whenever [s]he comes to school. (Annexure I)
2. Students must:
 - i. Be in school uniform and carry School Id card.
 - ii. Wear mask - 3 ply or surgical as per government norms, at all times.
 - iii. Maintain social distancing at all times.
 - iv. Report to allocated classroom for examination. The same will be updated regularly in the Student login Id on School Website.
 - v. Since movement from allocated classroom/sharing of stationery will not be permitted, carry all material required for his/ her exam.
 - vi. Follow COVID Appropriate Behaviour (CAB) protocol set up by the Government.
3. Annual Examination Datesheet Schedule and timings will remain same except for the specified changes mentioned below:

Class	Subject	Date	Rescheduled On
Class 9	Computer Application (Theory)	Monday, 15 February 2021	Tuesday, 9 March 2021
Class 9	Computer Application (Practical)	Monday, 15 February 2021	Wednesday, 10 March 2021
Class 11	Political Science	Monday, 15 February 2021	Friday, 12 March 2021

4. Reporting time to school is 8:45 a.m., the **seating plan** and **dispersal timings** will be uploaded on **Class Notice Board** in Student **Login ID**, a day before the scheduled exam. Kindly ensure that your ward checks the same before coming to school and reports directly to earmarked Class room.
5. Entry and Exit for Class 9 will be from Gate No. 2 and for Class 11 from Gate No. 1

Regards

PRINCIPAL

Annexure I

CONSENT FORM

Our ward _____ is a student of Sachdeva Public School, Rohini studying in Class / Section _____ Admission number _____.

We are aware that in compliance with the directions in CBSE Circular No. CBSE/COORD/2021 dated 11.2.2021, the Annual Examinations for **Classes 9 & 11** will be now be conducted **OFFLINE** only.

We hereby give our consent for our ward to appear for his / her exams in school and assure the School Management that [s]he will strictly follow the COVID Appropriate Behavior (CAB) and guidelines in this regard.

Further, before sending the ward to school we will ensure that our ward is not symptomatic and also not suffering from any disease etc.

We will make our own arrangement to drop / pick our ward to / from school as per examination schedule.

We also declare that our Residential area does not fall under “Containment Zone” declared by Govt. of NCT.

We are following all COVID-19 related guidelines for our ward and we know that the school is also following all COVID related protocols. We will not hold the School / Management responsible in case of any problem on this account.

We have been advised to drop / pick our wards from school, however due to our schedule, we have made the following arrangements for our ward-

Please tick the Mode of Transport

Self Parent Cab Any other (Please Specify) _____

Father

Mother

Signatures _____

Name _____

Date _____

Note:

- 1. The Consent Form in duplicate must be signed by both the parents.**
- 2. One signed copy must be submitted in school by your ward on the first day.**
- 3. The student must carry a signed copy of consent form whenever [s]he attends classes in school.**